

# HAMBURG AREA SCHOOL DISTRICT

SECTION: LOCAL BOARD PROCEDURES

TITLE: POLICY MANUAL ACCESS

ADOPTED: October 27, 2014

REVISED:

	<b>007. POLICY MANUAL ACCESS</b>
SC 407, 510 Pol. 003	<p>Section 1. <u>Authority</u></p> <p>The Board adopts the procedures and policies contained in the Policy Manual as a governance tool for the Board and as a resource for district administrators and employees, students, parents/guardians, residents and community members.</p>
65 P.S. Sec. 67.701 Pol. 801	<p>Section 2. <u>Guidelines</u></p> <p>The Board Policy Manual shall be published and maintained on the district's website.</p> <p>The Board Policy Manual shall be considered a public record. A copy of the Policy Manual shall be maintained in the administration office and shall be available for inspection and access by citizens during regular office hours.</p> <p>The Superintendent or designee shall maintain an orderly plan for the promulgation of policies to students, parents/guardians and staff who are affected by them and shall provide easy accessibility to an up-to-date Policy Manual.</p>
Pol. 003	<p>The Superintendent or designee shall be responsible to review existing policy in light of Board actions and revisions to state and federal statutes and regulations, and to recommend to the Board the changes necessary to maintain the Board Policy Manual in a current status.</p> <p>References:</p> <p>School Code – 24 P.S. Sec. 407, 510</p> <p>Right-to-Know Law – 65 P.S. Sec. 67.101 et seq.</p> <p>Board Policy – 003, 801</p>